

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
9/10 CENTER AUDITORIUM  
DECEMBER 3, 2009**

*Immediately Following Reorganization Meeting*

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 6:28 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

J. Neil Campbell, President - present  
Richard M. Ritter, Vice President - present  
Diane M. Brownfield - present  
Joseph Dunn - present  
Donald R. Holt, Jr. - present  
Paul L. Johnson - present  
Laurie C. Knecht - present  
Robert M. Knecht - present  
Dr. Tonya Thames Taylor - present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*None*

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the November 23, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes November 23, 2009
Approved
Vote: 7-0-2 Abstained: Dunn & Taylor

Motion: Diane Brownfield                      Second: Robert Knecht                      Vote: 7-0-2

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Place</b>
December 12, 2009	8:00 PM	Meistersingers Carol Service	C.A.S.H. Auditorium
December 13, 2009	3:30 PM	Meistersingers Carol Service	C.A.S.H. Auditorium
December 22, 2009	7:00 PM	Winter Orchestra Concert	9/10 Center Auditorium
Dec. 24 <sup>th</sup> to Jan. 1, 2010	~	<i>Winter Recess – All Schools Closed</i>	~

**SPECIAL REPORTS**

Robert Knecht reported that the Coatesville Area Educational Fund Foundation recently received tax-exempt status from the Internal Revenue Service.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (*School Board President*)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

Motion: Richard Ritter                      Second: Diane Brownfield                      Vote: 9-0-0

Consent Agenda
Approved
Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Donald Holt, Chair*)

A. **Human Resources**

1. **Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Pawling, Stacey, Health Assistant for the Reeceville and Friendship Elementary Schools. Letter Dated: 11/18/09. Reason: Personal. Effective: 12/11/09.

d. FEDERATION

e. EXTRA DUTY

- 1) Donato, Jim, Boys' 7<sup>th</sup> Grade Basketball Coach for the North Brandywine Middle School. Letter Dated: 11/23/09. Reason: Personal. Effective: 11/23/09.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Teel, Theresa, Special Education English Teacher for the Gordon Education Center. Posted: 9/11/09 (Conley). Salary: \$45,800.00. Professional Contract. Degree: BS – Dual Certification, Special Education & Elementary Education – Immaculata University. Years of Exp.: 5. Effective: 11/25/09. SP4: Approved.

- 2) Wiseman, Nicole, LTS Second Grade Teacher for the Caln Elementary School. Posted: 9/28/09 (Landrum). Salary: \$43,800.00. Temporary Substitute Contract. Degree: BS – Biology & Environmental Studies – UC Santa Barbara; Elementary Education Certification – UNC Charlotte. Years of Exp.: 2. Effective: 12/7/09 – 6/9/10. SP4: Approved.

c. CATSS

d. FEDERATION

e. EXTRA DUTY

- 1) Reynolds, Helen, 21<sup>st</sup> Century Afterschool Program Aide for the Rainbow Elementary School. Posted: 8/27/09 (New). Salary: \$10.50/hr. Effective: 11/24/09. SP4: Staff.
- 2) Mentor for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor.

**CALN**

**MENTOR**

Margaret Sebastianelli  
(2<sup>nd</sup> semester only 12/7/09 – 6/9/10)

**NEW TEACHER**

Nicole Wiseman - LTS

3. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

4. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATSS

- 1) Holmes, Cassandra, 6.5 Hour One-On-One Special Education Classroom Aide for the South Brandywine Middle School. Letter Dated: 11/19/09. Reason: FMLA. Effective: 11/18/09 – 12/20/09.

5. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

6. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Masterstefone, Doreen, move from 3.5 Hour General Utility Worker for the Coatesville Area Senior High School to 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 10/15/09 (Sager). Salary: \$9.50/hr. Effective: 12/2/09. SP4: Staff.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 6:35 p.m. on a motion by Diane Brownfield and seconded by Paul Johnson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*